



MARIN COUNTY CIVIC CENTER CONSERVANCY

Marin County Administrator's Office, Suite 325
3501 Civic Center Drive, San Rafael, California 94903

REGULAR MEETING OF MARCH 22, 2017 DRAFT MINUTES

Held at Marin County Civic Center, Suite 324A
San Rafael, California

Members Present: Joan Brown, Lynn Downey, Sandra Fawn, Mark Hulbert, June Miller, Annette Rose, Supervisor Kate Sears, Suki Sennett

Others Present: David Speer, Janis West, County Administrator's Office; Libby Garrison, Cultural Services; Steve Petterle, Stephanie Troyan, Parks; Patrick Zuroske, Julian Kayla, Public Works

1. **CALL TO ORDER:** Sandra Fawn, Chair, called the meeting of the Frank Lloyd Wright Civic Center Conservancy to order at 9:00 AM.
2. **REVIEW AND APPROVAL OF MINUTES OF JANUARY 25, 2017 AND OCTOBER 26, 2016 MEETINGS:**
 - A. Minutes of January 25, 2017 meeting were unanimously approved
 - B. Minutes of October 26, 2016 meeting were unanimously approved
3. **CIVIC CENTER MASTER LANDSCAPE PLAN PRESENTATION UPDATE:** Steve Petterle presented an update to the initial concept of the 2015 Civic Center Master Landscape plan for more sustainable landscaping throughout the Civic Center campus.
 - A. Four identified areas include:
 - natural-surrounding hills, native plants
 - accent-pathways, roadway; ornamental
 - developed park-lagoon
 - park area
 - B. The plan incorporates new planting and removal of old (focus is on trees, specifically pine)
 - Following specific criteria
 - C. The project is now moving into the details of the plan to replicate the original plan (specific shrubs, trees such as poplars) and those with strong vertical elements that will enhance the building
 - Mr. Petterle said he and team will return in the near future when a more refined plan is available
 - D. Dedication Tree Program will begin April 28 (Arbor Day)
 - Tree planting day involves the entire community
 - Donation program changed slightly where citizens can dedicate trees in place of benches

E. Questions/Comments

- It is difficult to plant all natives due to use of recycled water (salt content), pest control, and poor drainage (bay fill)
- Consider extending the natural area into the entry way to utilize as much native as possible
- Winter storm impact on landscaping is still unknown
 1. View the [March 14, 2017 Board of Supervisors Meeting Minutes \(Item 9\)](#) on countywide storm damage submitted by the Departments of Public Works and Parks for details

4. CIVIC CENTER CAPITAL PROJECTS OVERVIEW 2017: Pat Zuroske highlighted capital projects accomplishments and upcoming projects for the Civic Center Campus

A. Selected Accomplishments (12)

- Civic Center (CC) Fire Alarm Replacement
- Jury Deliberation Rooms – ADA Restroom Retrofits
- Board Chambers – Fixed Seating Retrofit
- Lagoon Park Water Main Study
- Climate Action Plan – Admin Building LED Lighting Retrofit (design)
- Hall of Justice (HOJ) – Room 266: Probation tenant improvements (design & bidding)
- HOJ – Room 145: DA tenant improvements (design & bidding)
- Civic Center Roof Replacement: Peer Review & design Civic Center Drive Improvement Project (from SMART to past roundabout)
- Jail Water Line Replacement
- Facility Assessments for the GSA & Marin Center complexes
- Space Planning & Office Modifications
 1. 16 work station projects
 2. Three office or conference room retrofits
 3. 21 ergonomic requests
 4. Three new office construction projects

B. 2017-18 Proposed Civic Center Capital Improvement Projects

- Civic Center – Electrical Switchgear Replacement
- Escalator Repairs
 1. Not ADA compliant; will look into this in approximately 10 years when full replacement may be required – just gear box this year
- HOJ – Office Space/Tenant Improvements
- Jail – Phase II Roof Replacement

C. 2017 Civic Center Campus Construction Projects

- CC Roof Replacement (start – 2 to 3 year project)
- HOJ – Room 145: DA Tenant Improvements (Phase I)
- HOJ – Room 266: Probation Tenant Improvement (Phases 1 and II)

- Administrative Building: LED Lighting Retrofits
- Courts – Jury Deliberation Rest rooms ADA Retrofits (Phase II)
- Cooling Tower No. 1 Repair

D. Questions/Comments

- Civic Center Master Guidelines will be followed
- Escalator review should be conducted sooner with consideration of alternatives if adequate replacement is not financially feasible

5. UPDATE ON DEVELOPMENT OF MOBILE “APP” FOR CIVIC CENTER; UPDATE ON PLANNING FOR 150TH BIRTHDAY OF FRANK LLOYD WRIGHT:

A. Libby Garrison announced the mobile application (App) has been launched pending a few more edits

B. Frank Lloyd Wright 150th Birthday Planning Discussion

- App launch
- Simultaneous event with National Building Conservancy initiatives (June 8 hosting \$1.50 docent tours; possible evening tours)
- Friday public docent tours available at 10:30
- They are adding more docents
- Special Berger dog house exhibit scheduled in the Civic Center Library
- San Francisco Chronicle fashion shoot
- Light the spire recommendation for the Cal Poly tour

6. UPDATE ON WORLD HERITAGE REFERRAL DECISION: David Speer said the meeting of site representatives is March 28 to discuss the executive committee’s proposal to resubmit an application for 2018 tender

- A. Proposal to include all 10 sites if interested
- B. Outstanding universal value definition criteria-overall and individual sites
- C. Develop budget for new application process
- D. May retain outside professional to help identify/write universal value for each site

7. MEMBER ITEMS FOR UPDATE:

- A. Evelyn ‘Peggy’ Radford Rubin, author of *Building to Bridge* and *Vera*, died October 27, 2016. Celebration of Life was March 18, 2017 in Rossmoor.
- B. Fair Political Practices Commission annual Form 700 is due April 3. David will email the link to download the form.
- C. Cultural Commission has new members, which also means new opportunities for the commission

8. ADJOURNMENT: The meeting was adjourned at 10:31 AM