



## MARIN COUNTY CIVIC CENTER CONSERVANCY

Marin County Administrator's Office, Suite 325  
3501 Civic Center Drive, San Rafael, California 94903

### SPECIAL MEETING OF DECEMBER 15, 2021 DRAFT MINUTES

Held at Marin County Civic Center, Suite 143D  
San Rafael, California

Members Present: Joan Brown, Lynn Downey, Sandra Fawn, Cheryl Lentini, Mark Hulbert, June Miller, Supervisor Stephanie Moulton-Peters, Steve Petterle, Suki Sennett,

Staff: David Speer, Janis West, Jeff Wong, County Administrator's Office; David Vaughan, Dan Mancuso, Department of Public Works; Libby Garrison, Cultural Services.

1. CALL TO ORDER: Chair Sandra Fawn called the meeting to order at 1:02 PM.
2. VOTE ON REAPPOINTMENT OF SANDRA FAWN TO THE CONSERVANCY: Member appointment expired 12/13/2020. Member was unavailable for previous meetings. Reappointment of another 2-year term was moved and seconded, and was approved unanimously.
3. OPEN TIME FOR PUBLIC ITEMS NOT ON THE AGENDA:
  - A. None
4. REVIEW AND APPROVAL OF MINUTES OF SEPTEMBER 22, 2021: Approval of September 22, 2021 minutes was moved and seconded and was approved unanimously.
5. UPDATE ON DEPARTMENT OF CULTURAL SERVICES PROGRAMS: Libby Garrison
  - A. Civic Center docent tour were suspended March 2020 due to COVID 19 closures. Public tours are still on hold, but docent recruitments are underway
  - B. Local and national outreach efforts were launched to keep the community engaged:
    - Small, private tours, AIA member tours
    - Online series comprised of 13 one-minute "teaser" videos of architectural highlights of the building (<https://www.marincultural.org/blog>)
    - The Frank Lloyd Wright Conservancy national conference was held virtually. Ms. Garrison presented **Marin County Civic Center: How a Building Responds to a Pandemic.** (<https://www.pechakucha.com/presentations/marin-county-civic-center-in-the-time-of-covid-19>)
    - The Frank Lloyd Wright Building Conservancy launched a social media initiative highlighting Frank Lloyd Wright-designed public sites that were closed due to COVID-19. (<https://www.facebook.com/watch/live/?v=799458807656448&ref=external>)  
Link to all the talks: <https://savewright.org/news/public-wright-sites-swap-virtual-visits/>
  - C. FLW exhibit located in the Civic Center, Suite 233 was updated in partnership with the Library's California Room

- D. The donated doghouse in the Civic Center library will be relocated
6. VETERANS' MEMORIAL AUDITORIUM PARKING LOT REDESIGN-PROJECT  
OVERVIEW: Richard Parker, 450 Architects, Inc. presented a design concept.
- A. Key highlights:
- Existing parking capacity and circulation to be expanded to accommodate vehicles with just two entrances/exits, one-way directions and pedestrian conflicts
  - 90-degree standard stalls will allow for two-way, increase ADA and EV parking; net number of spaces will remain the same
  - Design is pedestrian-friendly for safer and closer entry to building
  - Public plazas and art opportunities infrastructure would provide buffer from vehicles
  - Lighting sustainability utilizing the existing mushroom capped lights with LED
  - Underground capability for solar
  - Phased plan for 2022-2023
- B. Member comments:
- Lighting, noise consideration of neighbors
  - SMART access
  - Art potentially controversial
  - Parking higher priority than art and plaza designs
  - Integrate bicycle access in the design
  - Consider purpose of nodes
7. CIVIC CENTER SIGNAGE: Jeff Wong
- A. New directory signs for the three archways
- Subcommittee met twice
  - Proceeding with directory signage
  - Overall site signage should be separate project
  - Will present findings and recommendations
8. MEMBER ITEMS FOR UPDATES:
- A. Consider 2022 Fair, docent tours and/or marketing efforts to highlight upcoming 60<sup>th</sup> Anniversary of the Civic Center
- B. Member roster update requested
9. ADJOURNMENT: Chair Fawn adjourned the meeting at 2:25 PM.