

2021/22 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION FOR FUNDING TO SUPPORT HOUSING

1. Indicate type of project. If your project allows, you may apply under multiple categories.

CDBG Housing Acquisition		CDBG Housing Rehabilitation	
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2. Organization (Fiscal Sponsor) General Information:

Organization/Agency Name	
Mailing Address	
Website	
Organization DUNS#	
Executive Director/CEO	
E-mail Address	
Phone	

3. Project General Information:

Program/Project Name	
Program/Project Site Address	
Funding Amount Requested	\$
Application Contact Person	
Title of Contact Person	
E-mail Address	
Phone	

4. Planning Areas Served: Indicate what geographic area the project is located in.

Novato	San Rafael	County Other

5. What other County of Marin funds is your organization receiving?

Funding Source				
Grant Amount				

6. Organizational Overview: Provide a brief description of your organization including mission, programs, number of clients served, etc.:

7. Project Description: Provide a detailed scope of work including development activities to be engaged, and the current stage of project. Describe how this project will benefit the community.

8. HUD National Objective to be served (check at least one):

	<i>Activities benefiting low and moderate-income persons. (LMI)</i>
	<i>Activities benefiting low and moderate area. (LMA)</i>
	<i>Activities which aid in the prevention or elimination of slums or blight.</i>

9. How will this project Affirmatively Further Fair Housing¹?

10. Describe how this project will conduct affirmative marketing to members of the Protected Classes²?

¹ Affirmatively furthering fair housing is to promote fair housing and to empower and give special assistance to groups that have historically been disadvantaged

² Federally protected classes include race, religion, color, national origin, sex, disability or familial status

11. Approximately how many moderate, low, very low, and extremely low-income persons will directly benefit from the program/project? Projects that support low-income persons will be prioritized. (Use the income level table found in the Application Guidelines document):

Moderate-Income		Very Low-Income	
Low-Income		Extremely Low-Income	

12. How does your organization verify client income? (Income verification is required except if the client is *presumed benefit* by HUD. Presumed benefit applies to abused children, battered spouses, the elderly, adult persons with serious disabilities, the homeless, illiterate persons, and migrant farm workers.

13. Estimate the demographics of the moderate, low, very low, and extremely low-income persons who will directly benefit from the program/project:

Ethnic Category	Total Number of Persons	Number of Persons Identifying as Hispanic
American Indian or Alaskan Native		
Asian		
Black or African American		
Native Hawaiian or other Pacific Islander		
White		
American Indian <i>and</i> White		
Asian <i>and</i> White		
Black <i>and</i> White		
American Indian <i>and</i> Black		
Multi-Racial		
TOTAL		
Female-Headed Households (out of above total)		
Persons with Disabilities (out of above total)		
Households that include seniors (65+)		

PROJECT MANAGEMENT & FINANCIAL DATA

14. If funded previously, list past project goals and accomplishments/activities using CDBG/HOME funds.

15. If your agency has remaining CDBG/HOME funds previously approved, please describe the timeline for expending the fund balance:

16. Describe your organizations experience with administering federal grant programs. For Housing rehabilitation projects with more than 7 units, what experience do you have with complying with Davis-Bacon prevailing wage requirements?

17. Describe who will supervise and manage the project and their past experience with project management.

18. List any entitlements, planning approvals, or authorizations that are necessary for the project to proceed and list those already received.

19. What stage are you in? Select the current phase of the proposed.

Predevelopment	Planning	Cost Estimate	Building

20. What is your project timeline? List program/project objectives and milestones, along with an estimated timetable for reaching them. (The general tasks for a construction project are provided below; please add tasks as needed):

Task	Date of Completion
Define scope of work/finish design	
Complete planning & environmental review	
Release bid package	
Select contractor	
Finalize contract	
Obtain building permits	
Start construction	
Complete Construction	

Name and Title of Authorized Preparer: _____ Date: _____

By checking this box, I hereby certify that this information is true and accurate to the best of my knowledge.

Required Attachments:

- A. **Project Budget:** Complete the project budget template provided and submit along with application. If you have a project budget that provides the information requested in the template, you may submit that in-lieu of the template. Please note: the project budget should reflect the total cost of the project NOT just the CDBG.

- B. **Organizational Budget:** Upload your organization or fiscal sponsor's annual budget.

Application submittal deadline is Friday, February 5, 2021 by 5 p.m. PST
POSTMARKS WILL NOT BE ACCEPTED
